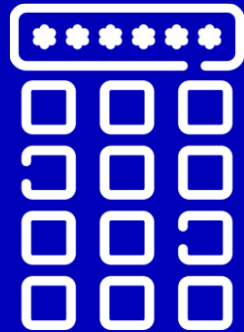




RIETUMU  
BANKA



**Digipass**

# HOW TO START WORKING WITH RIETUMU DIGIPASS



1. Make sure that the device you have received is new – when pressing the button On / Off, the greeting „Welcome DIGIPASS 310“. In the event of any other messages, do not use the received device!
2. Invent a PIN Code consisting of six digits. This code must be entered twice.
  - Your PIN Code will be required at each switching of the device.
  - Entering a wrong PIN Code four times in succession will make the device unusable!
  - The set PIN Code can be changed later.
3. The menu will be displayed. Selection of appropriate subsection is carried by arrow keys and confirming selected by “OK” button or by selecting an appropriate numbers.


# OPERATION MODES



## Mainīt PIN kodu

Lai mainītu PIN kodu, izvēlieties izvēlnes sadaļā "Settings" apakšsadaļu "Change PIN".

Papildus izmantojamie taustiņi:

 dzēst simbolu, atgriezties galvenajā izvēlnē

 apstiprināt datu ievadi

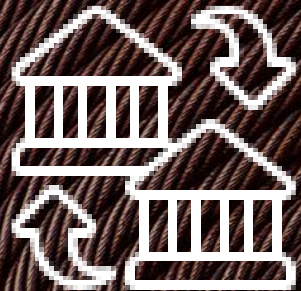
## „OTP” – One Time Password

The one-time password is used for accessing the Internet Bank, communication with the Bank over the phone and confirming some types of operations (currency conversion, payment according to templates, applications for cards, deposits, letters to the bank and other non-financial orders).

## „Signature”

Electronic signature which contains key parameters of an order. It is used for authorising payments to third parties, changing payment limits in the remote access system, changing the mobile phone number to deliver SMS messages and other types of orders.

# EXAMPLE OF WORKING WITH RIETUMU DIGIPASS



## PAYMENT ORDER

**Remitter account: LV22RTMB0000446805517**

**Amount: EUR 115 098.15**

**Beneficiary account: FR1420041010050500013M02606**

- Key calculation (switch on the device, enter PIN, choose the operation mode "Signature")
- Enter required parameters; confirm pressing "OK" button.

## **ACCOUNT: 446805517**

- The last 9 digits from the Remitter account number (ignoring all non-numeric symbols):  
LV22RTMB0000446805517

## **AMOUNT: 115098**

- The amount, discarding the decimal places: 115098.15

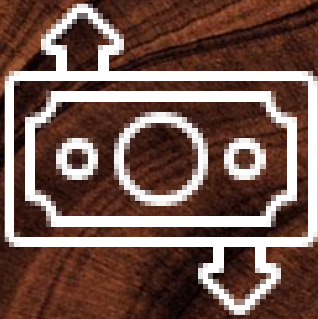
## **CURRENCY: 2**

- The EUR currency code from the Table "Currency Codes"

## **BEN\_ACCOUNT: 001302606**

- The last 9 digits from the Beneficiary account number (ignoring all non-numeric symbols):  
FR1420041010050500013M02606
- Be careful! In BEN\_ACCOUNT always enter only the account you send the funds to!

# CASH DISPENSING



**Amount: EUR 115 098.15**

**ACCOUNT: 446805517**

- The last 9 digits from the client's account number (ignoring all nonnumeric symbols): LV22RTMB0000446805517

**AMOUNT: 115098**

- The amount, discarding the decimal places: 115098.15

**CURRENCY: 2**

- The code for EUR currency from the Currency Codes table

**BEN\_ACCOUNT: 001302606**

- The last 9 digits (if there are more than 9) from the identification document number of the cash receiver (ignoring all nonnumeric symbols): 12AA34567

# CHANGING LIMITS OF OPERATIONS



**Limit of one operation: EUR 100 000.00**

**Intra-day limit: EUR 500 000.00**

**ACCOUNT: 446805517**

- The last 9 digits from the client's account number (ignoring all nonnumeric symbols):  
LV22RTMB0000446805517

**AMOUNT: 500000**

- The maximum amount of the limit, discarding the decimal places: 500000.00

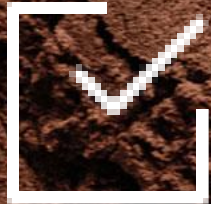
**CURRENCY: 2**

- The code for EUR currency from the Currency Codes table

**BEN\_ACCOUNT: 123456**

- Rietumu ID number

# NON PAYMENT ORDERS



**ACCOUNT: 01042021**

- Current date in the format DDMMYYYY (without dots and spaces)

**AMOUNT: 1**

- Always indicate 1

**CURRENCY: 2**

- Always indicate 2

**BEN\_ACCOUNT: 123456**

- Your Rietumu ID number

# TABLE "CURRENCY CODES"

AUD	BYR	CAD	CHF	CZK	DKK	CNY
<b>7</b>	<b>8</b>	<b>9</b>	<b>6</b>	<b>10</b>	<b>11</b>	<b>18</b>
EUR	GBP	AMD	JPY	KZT	NOK	PLN
<b>2</b>	<b>3</b>	<b>19</b>	<b>5</b>	<b>13</b>	<b>15</b>	<b>16</b>
RUB	SEK	USD				
<b>4</b>	<b>17</b>	<b>1</b>				

The received key is the signature for payment to the indicated bank details. One key cannot be used for signing multiple orders. The order containing this key must be received by the bank not later than within an hour following the key calculation.